

Research Paper Presentation Parameters; iConference 2021

This document contains presentation guidelines for Full Research Papers, Short Research Papers, and Chinese Papers.

Presentation Venue

The iSchools have contracted with SCOCS (formerly known as iChair) to use their virtual conference platform to conduct iConference 2021. All presentations will take place on this platform. Login instructions and user documentation will be provided to all presenters in advance of the conference.

Your session will have a chair to manage the agenda and assist you, as there will also be a technical administrator on hand. In some cases, this will be the same person.

Presentation Format

The manner of presentation in SCOCS is similar to Zoom. You will be visible when speaking, unless you opt to turn off your camera. You can show your screen so as to present material. The technical administrator will be there to help if you have issues. More details on using SCOCS will be provided in the future.

Presentation Length

- Full Research Papers and Chinese Papers: 20 minutes each, followed by 5-10 minutes of Q/A.
- Short Research Papers: 15 minutes each, followed by 5-10 minutes of Q/A.
- Your presentation must not exceed these lengths.

Video Presentation (optional but recommended)

iConference papers presenters have the option of presenting their paper live or submitting a pre-recorded video. The choice is yours. However, ***we strongly encourage presenters to pre-record their presentations.***

Benefits of Pre-recorded video

- A pre-recording is a failsafe in case the presenter experiences connectivity problems, in which case the host would take over and play the recording.
- The pre-recordings can be made available in the Media Hub after the presentation, allowing additional participants from around the globe to watch the recorded presentation at a time that is convenient for them.
- You can edit and take the time to make your presentation as smooth and professional as you wish.

Video Recording Guidelines

- **Length:** Same as above (20 minutes for Full and Chinese Papers; 15 minutes for Short Papers)
- **File type:** We can support most standard file formats. We suggest MP4.
- **Recording Quality:** Please record with a minimum resolution of **720p**
- **Delivery to iConference:** Our preference is that you upload your video file to the cloud (GDrive, Dropbox, Mega, etc.) and send the link to iconference2021@ischools-inc.org. Be sure to include your name and ConfTool submission number in the message. If you do not have access to cloud storage, contact us at the above email address to discuss delivery alternatives.
- **Software:** Presenters may choose the recording software of their preference. Examples:
 - [OBS](#) (Open Broadcaster Software) is free and open source.
 - Camtasia (commercial software).
 - ShadowPlay (Nvidia recording software, requires an Nvidia graphics card and Geforce experience software, works on desktops only).

Deadline

- We must receive your video recording by 28 February 2021.
- If we have not received your video by the Feb. 28 deadline, we will assume your presentation will be live.

Important notes

- The submission of a pre-recorded video is voluntary.
- We **will not** record the live sessions.
- if you choose to submit a video, ***you are still required to attend the live session and take part in the Q/A.***

Proceedings

Springer has agreed to make the Full and Short research papers proceedings available free-of-charge to all conference participants for a span of one month, starting a week before the conference begins. This will allow attendees to read papers in advance of sessions, if they wish. All presenters and participants will receive a notification when the proceedings become available.

Questions:

Please contact the conference organizers anytime if you have questions: iconference2021@ischools-inc.org.