Presentation Venue

The iSchools have contracted with SCOOCS (link coming soon) to use their virtual conference platform to conduct iConference 2025. All presentations will take place on this platform using Zoom as the main means of presentation. Login instructions and user documentation will be provided to all presenters in advance of the conference. Authors who present their poster in Bloomington, Indiana are also required to present virtually.

Presentation Format

You will present your poster in scheduled Zoom Poster sessions on the SCOOCS platform. Your **5-minute** presentation will be followed by a short Q&A.

You will also have your very own poster page in our Presentation Library on SCOOCS for participants to access your poster on demand. This way your content can be viewed and accessed by all participants regardless of their time zone for up to 3 months after the conference. This personal page will contain a combination of the following:

- A downloadable version of your poster in PDF format (**required**);
- A 5-minute video of your poster presentation, which will be added to your poster room (**optional,** details see section Video Presentation Parameters below);

Note that you must provide at least your poster pdf, we strongly recommend to provide as well a pre-recording.

Video Presentation (optional but highly recommended)

For best session dynamics poster authors present their posters **live**. We strongly recommend to pre-record your presentation in case of internet connectivity problems. The Zoom hosts will play your pre-recording if you drop out of the session. Additionally, all submitted pre-recordings will be available to watch on demand in the Presentation Library for participants who could not join your live presentation due to time-zone limitations.

Benefits of a Pre-recorded video

- A pre-recording is a failsafe in case the presenter experiences connectivity problems, in which case the Zoom hosts would take over and play the recording.
- The pre-recordings will be made available in the Presentation Library after the presentation, allowing additional participants from around the globe to watch the recorded presentation at a time that is convenient for them. The Presentation Library will be accessible for 3 months after the conference.

Downloadable Poster File Parameters

- Dimensions: A single A1 PDF page (59,4 × 84,1 cm / 23,3 x 33,1 inches)
- Orientation: Portrait or landscape
- Filetype: PDF
- Maximum File Size: 30 MB
- Interactive Elements: You can use hyperlinks to videos or animations if desired
- The poster should include: Title, name, affiliation, and **ConfTool submission ID number**

Hints for effective Poster design

- Focus on your main message
- Avoid too much text; instead, plan to augment text with your verbal presentation
- Use a sufficient font size that is easy to read online
- When using images, make sure they are of good quality resolution
- When linking to websites, check that links are functional

Video Presentation Parameters (highly recommended)

Recording Guidelines

- Length: Maximum 5 minutes
- File type: We can support most standard video file formats. We recommend MP4.
- Recording Quality: Please record with a minimum resolution of 720p.
- Software: Presenters may choose the recording software of their preference.

Examples:

- [OBS](link) (Open Broadcaster Software) is free and open source
- *Camtasia* (commercial software)
- *Zoom Recording*

File Delivery Pre-Recording

Our preference is that you upload your video file to a cloud service (*GDrive*, *Dropbox*, *Mega*, etc.) and send the link via the following [form](link):

https://www.ischools.org/pre-recordinglinksubmission

If you have trouble delivering or uploading your file please contact admin@ischools-inc.org.

Deadline

- We must receive **the camera-ready written proposal, your graphical poster and pre-recording by 9 February 2025**
- Important note: Even if you choose to submit a video, you are **still required** to attend the live poster session(s) to present your work and take part in the Q&A.

Early Access

You will be given access to the conference platform SCOOCS in advance of the conference, so you can familiarize yourself with its features and navigation prior to the sessions. You will receive an email notification when this is ready. Technical support will be available if you have any questions.

Proceedings

The official poster proceedings for iConference 2025 will be permanently hosted in the IDEALS open repository. The proceedings will consist of the written proposal as well as **your actual graphical poster**. We expect IDEALS to make the proceedings available at the outset of the conference.

Questions

Please contact the iSchools Organization staff anytime if you have questions: admin@ischools-inc.org.