Title – the title should preferable not be longer than three rows. Use the style ‘Title’

Name of author(s) (Style ‘author’. Note that this information should be omitted from the first submission of the paper to satisfy the needs of double blind reviewing. This information can be added during the copy-editing process.)

DOI: (leave empty, will be created by the journal)

Abstract

(A structured abstract is required of 150-200 words, using the headings shown below, feel free to change and/or replace to other headings if needed. Use the style ‘abstract’.)

**Introduction.** Bold heading, normal text.

**Method.** Bold heading, normal text.

**Analysis.** Bold heading, normal text.

**Results.** Bold heading, normal text.

**Conclusion(s).** Bold heading, normal text.

## Introduction (style ‘Heading 2’)

To fully use this template you need to download the font Lora. That can be done for free from Google Fonts, here: <https://fonts.google.com/specimen/Lora>

If there is any trouble with this template, please reach out to us.

Use style ‘Normal’ for all text from now on in the paper.

Note that quotations in the text should be in single quotation marks and italicised, e.g., *‘this is an in-text quotation with a citation at the end’* (Smith, 1999). Quotations of more than 30 words are italicised and indented, but do not require quotation marks, e.g.,

*the systematic pursuit of an amateur, hobbyist, or volunteer core activity that people find so substantial, interesting, and fulfilling, they launch on a (leisure) career centred on acquiring and expressing a combination of its special skills, knowledge, and experience.* (Stebbins, 2009, p. 622).

### Second level heading, use style ‘Heading 3’

#### Third level heading, use style ‘Heading 4’

The heading numbers are ‘wrong’ (Heading 2 for first level headings), this is due to the automatic process to do HTML of the paper.

Only use the styles that are prepared in this template. The final paper will have two columns but this step will be applied by the journal. Do not change the header and footer in the paper, this information will be added by the journal.

Tables and figures should be full page. Every table and/or figure should have a caption under it named accordingly and numbered. Tables should follow the style of the journal and should be centred, with the caption following the table, using the Lora font, 9pt. for the table contents and bold for the caption. Figures should be suitably sized and should also be centred, with the caption centred in 9pt Lora. Only the intro ‘Table X.’ or ‘Figure X.’ should be in bold.

|  |  |
| --- | --- |
| **Catalyst** | **Instances** |
| Specific person, family, names | 75 |
| Discovery of photograph or document | 10 |
| Research trip preparation (locating sources) | 9 |
| Non-specific family or names | 9 |
| Request for help from friend | 7 |
| Received data from other researcher or family | 6 |

**Table 1.** This text should be normal and not bold.



**Figure 1.** This text should be normal and not bold.

## Acknowledgements (style ‘Heading 2’, omitted on first submission)

It is usual here to acknowledge the support of the funding source, or your institution, participants in the research programme and the contributions of the referees. If the copy-editor has given particular assistance acknowledgement is also welcome.

## About the author(s) (style ‘Heading 2’, omitted on first submission)

Brief biographies of the authors are required. These should provide only the basic details of the author’s education, present position, research interests and contact e-mail address, e.g.,

**Author Name** is Associate Professor in Information School, University of the Mid-West, Nebraska, USA. They received their Ph.D. from Rutger’s University and their research interests are in the retrieval of information by health specialists through the social media. They can be contacted at authors@email.here

Repeat the structure of the first author for all authors if there is more than one.

## References

References should be formatted as paragraphs, left adjusted, with a simple break after them that should give some distance between them. Note the need to archive open Web documents to Internet Archive – the lifetime of a Web page is very short and archiving to Internet Archive is essential to ensure that your cited reference can be found by future readers.

Acuña, S. T., Castro, J. W., & Juristo, N. (2012). A HCI technique for improving requirements elicitation. Information and Software Technology, 54(12), 1357-1375. <https://doi.org/10.1016/j.infsof.2012.07.011>

Andronico, P., Buzzi, M., Castillo, C., & Leporini, B. (2006). Improving search engine interfaces for blind users: a case study. Universal Access in the Information Society, 5(1), 23-40. <https://doi.org/10.1007/s10209-006-0022-3>

Bannon, L. (2011). Reimagining HCI: toward a more human-centered perspective. Interactions, 18(4), 50–57. <https://doi.org/10.1145/1978822.1978833>